**COURSE INFORMATION**

Instructor: Neil E. Cotter  
(ECE Dept)  
3104 MEB  
Office Hours: H 12:05-1:00 + (MWF 12:40-1:30 p.m.)  
necotter@ece.utah.edu  

Instructor: Megan O'Byrne  
(oral presentations)  
CLEAR Center, WEB  
Office Hours: see course web site  

Instructor: Cami Nelson  
(writing)  
CLEAR Center, WEB  
Office Hours: see course web site  

Recommended Text:  
*Pocket Book of Technical Writing for Engineers and Scientists*  
3rd Edition  
Leo Finkelstein, Jr.  
ISBN 0-07-319159-0  

Recommended Text:  
*Elements of Style*  
William Strunk Jr. and E.B. White  

Assignments:  
Due at start of class on day indicated in syllabus.  
No late work accepted without arrangement before due date.  
Turn in assignments in class or as directed by instructor.  

Last day to drop: Wed, September 3  
Last day to withdraw: Friday, October 24  

Cheating: Any form of cheating will result in an "E" grade. Students are encouraged to discuss assignments, but each student must do all their own work on assignments.  

Equal Access: The University of Utah seeks to provide equal access to its programs, services and activities for people with disabilities. If you will need accommodations in this class, reasonable prior notice needs to be given to the instructor and to the Center for Disability Services, 162 Olpin Union Building, 581-5020 (V/TDD) to make arrangements for accommodations.  
All written information in this course can be made available in alternative format with prior notification.  
Any questions or concerns about the above information may be directed to:  
Olga Nadeau  
Director, CDS  
162 Olpin Union Building  
581-5020  
Julene Persinger  
ADA Coord/Assoc Director, OEO/ER  
135 Park Building  
581-8365  
8/25/08